



Brownsover Community School

# Newsletter

## Message from the Headteacher

Dear Parents/Carers,

I hope that you have all had an enjoyable summer break. It has been so good to welcome our children back to school for the new term. I would like to extend a very special welcome to all of our new children and parents. I look forward to getting to know you all and can be found most mornings on the school drive welcoming you into school – please say hi if we haven't had a chance to speak yet!

The school year has already got off to a fantastic start, the children have been very excited about their new classes and teachers and seeing their friends. On my daily class visits, I have been delighted to see their hardworking and positive learning attitudes already emerging as they approach their new learning challenges. We look forward to sharing these on google classroom along with weekly homework tasks and updates. If you haven't already done so – please log in to your child's account. See page 6 of the newsletter if you require support.

As well as google classrooms, we also still have our fantastic website. Throughout the year we will be updating this with news and pictures to show all of the wonderful things that go on here at Brownsover – so be sure to add it to your favourites list  
[www.brownsovercommunityschool.co.uk](http://www.brownsovercommunityschool.co.uk)

This term is traditionally rich with festivals and celebrations, and we are looking at each as they arise to see how we can continue to enrich the curriculum with these. The first will be Harvest Festival. This will be a theme for classes during the week beginning 30 September. This provides a great opportunity for us to come together as a community in donating items to the local food bank. During the last year Rugby Foodbank has been in great demand and has given out over 95 tonnes of food. This has directly supported people within our community. I hope that you will support us by sending in a food donation on the morning of Thursday 3 October. The food bank currently has an excess of pasta, baked beans and cereals and so doesn't need these items, but has provided a list of those items in short supply. I have included this later in the newsletter.

Our term dates for the whole academic year are included in this newsletter. Please ensure that you refer to these before booking or planning holidays to ensure they are within school holiday dates. In line with Government legislation, I am not permitted to authorise any in term holidays. We are committed to working in partnership with you to enable your child to reach their academic targets and to support their social development within school. For this to happen we need to ensure that pupils attend school everyday – there are only 190 school days a year so every day counts!

Kind regards

Elisa Basnett, Headteacher



**Parking** - if you do spot dangerous parking/driving please visit the websites below to find the best route to proceed in making a complaint:

<https://www.warwickshire.police.uk/advice/advice-and-information/asb/asb/antisocial-behaviour/nuisance-parking/>  
and/or  
<https://www.warwickshire.gov.uk/contraveningparkingrestrictions>

**Important Dates** - *see our website for our full calendar*

- 30 September - Harvest Festival Week.
- 03 October - Harvest Food Donations
- 27 September - Deadline for checking Data Collection Sheets (Sims Parent)
- 17 & 21 October - Parents Evenings
- 22 October - Bag2School Collection
- 15 November - Individual Photo Day—Jane Stapleton Photography in School. Does your child have consent?
- 6 December - Flu Immunisations Rec, Yr 1, Yr 2 & Yr 5





# Leave of Absence During Term Time - Information for Parents

## Attendance Ladder

How close is your child to 100%?

0 days off school	100%	Perfection
Equates to 2 days off school each year	99%	Excellent
Equates to 5 days off school each year	97%	Good
Equates to 10 days off school each year	95%	Slight Concern
Equates to 20 days off school each year	90%	Concerned
Equates to 30 days off school each year	85%	Very Concerned

It's good to be green!!

**Attendance Matters** We review individual attendance each half term and will contact you to offer support if your child falls below 95%.

Over the summer holiday, the government published an updated version of the guidance 'Working together to improve school attendance'. This became statutory on 19 August 2024.

These changes include updating the codes that we use to record attendance and how we share and report attendance data with the Department for Education and the Local Authority. The guidance also sets out the new National Framework for issuing penalty

notices to reflect changes to the law introduced through the Education (Penalty Notices) (England) (Amendment) Regulations 2024.

As a school we will always do our best to support students and families with matters relating to attendance; however, we want our families to be aware of these changes and the potential for penalty notices that are issued by the Local Authority.

Having the best attendance possible underpins all the many benefits of school for your child, such as their opportunities for learning, supporting their wellbeing and enabling their wider development. As always, we ask that parents and carers to work with us to promote and encourage good attendance.

Further information for parents and carers can be found on the Education Hub, the DfE's blog:

<https://educationhub.blog.gov.uk/2024/08/19/fines-for-parents-for-taking-children-out-of-school-what-you-need-to-know/>

Information and support relating to attendance can also be found on the Warwickshire County Council website:

<https://www.warwickshire.gov.uk/school-attendance-exclusions/school-attendance-guidance-parentscarers>

Your child's progress academically as well as socially is our shared priority.

Penalty Notices Fines for school unauthorised absence and lateness is changing. All money received is collected by the local authority and used to fund the service. **School receives none of this money.** The school attendance data is automatically shared with the local authority and the Department for Education.

Effective from 19th August 2024

ONE

01

### FIRST OCCURENCE

The **first time** a Penalty Notice is issued for the **term time leave or irregular attendance or lateness** (after registers close) the amount will be:

£160 per parent, per child if paid within 28 days.

Reduced to £80 per parent, per child if paid within 21 days.

TWO

02

### SECOND OCCURENCE (WITHIN 3 YEARS)

The **second time** a Penalty Notice is issued for **term time leave or irregular attendance or lateness** (after registers close) the amount will be:

£160 per parent per child if paid within 28 days

No reduction rate will be offered.

THREE

03

### THIRD OCCURENCE AND ANY FURTHER OFFENCE

The **third time** an offence is committed for **term time leave or irregular attendance or lateness** (after registers close) a **Penalty Notice will not be issued** and the case will be presented straight to the **Magistrates' court** which can be up to:

£2,500 per parent, per child.

Case found guilty in Magistrates' court can show on a **DBS certificate for a parent**, due to the failure in **safeguarding a child's education**.

### 10 SESSIONS (5 DAYS) OF UNAUTHORISED ABSENCE IN A 10-WEEK PERIOD

A Penalty Notice Fine will be considered when there has been **10 sessions of unauthorised absence (including lateness after registers are closed)** in a **rolling 10 week period**. This can span different terms and academic years.



## We are recruiting

### The Role: Administration Assistant (School Office)

**Hours:** 15.0 Hours per Week (Tues & Thurs 8.30 – 3.15pm & alternate Wednesdays 8.30 – 3.15pm)  
Term time only (38 weeks)

**Position:** Permanent position

**Closing Date:** 1 October 2024

**Interview Date:** 4 October 2024

**Job start date:** October 2024

**Salary:** Band D (4-5) £6828.60 - £6942.60

For more details and an application form visit <https://www.wmjobs.co.uk/job/209630/admin-assistant/>

## Parents Evening Video Appointments - 17 & 21 October

**Evenings:** Thursday 17 & Monday 21 October 2024

**Booking System will be live between:** 27 September at 3.00pm - 16 October 10.00pm

Parents evening appointments will be Virtual (via video call) and appointments can be booked from the 27 September when the system goes live. The earlier you log in and book the more likely you are to get your preferred time slot.

**Parents' Evening System**

Welcome to the Green Abbey parents' evening booking system. Appointments can be amended via a link from the email confirmation - please ensure your email address is correct.

**Your Details**

Title: Mr First Name: John Surname: Smith

Email Address: john.smith@gmail.com Confirm Email Address: john.smith@gmail.com

**Child's Details**

First Name: Sarah Surname: Smith DoB dd/mm/yyyy: 26/11/2005

**Login**

Please fill out all the details on the page. A confirmation of your appointments will be emailed to you.

Please use your child's "preferred" forename that matches our records (no abbreviations).

Date of birth – eg: 26/11/2005

Login & Continue

The parent login page for booking appointments is <https://brownsovercommunityschool.schoolcloud.co.uk/>

When logging in (see example below) please note that your information should match what is held on your child's SIMS record (you can check this at Sims Parent if you are unsure).

For more instructions please visit our school website information page <https://www.brownsovercommunityschool.co.uk/parents-evening-appointments/>

We strongly recommend that you familiarise yourself with what to do before the evening as your appointment is only available at the time booked. If you join the call late, it will still cut out at the end of the allocated appointment time.

**Please remember that this is a video appointment only and parents/carers will NOT be required to come into school.**





## Photo Consent

Could we remind parents/carers that we keep a record of photographic consent for your child for the duration of their school life with us if you would like to amend it in any way please login to the sims parent app.

Important - If you have indicated NO for the option 'Images made available to purchase via a restricted website, subject to a secure password eg photos taken by professional photographer arranged by school for annual head and class shots' - then unfortunately when the school photographer is able to attend for the annual head shots, your child will not be able to take part.

Please note if you have not completed a consent form or updated your data collection information through sims parent, we will assume that you are happy for your child's photo to be used/taken internally within school for use on their sims record and for identification purposes.

## Photo Day - 15 November 2024

We look forward to Photo Day again this year, where the children all have their individual head shots taken and also a photo with any siblings in school.

Remember if you haven't agreed to this on your photograph consent form, then your child will not be included. To participate your child should have 'Images available to purchase via a restricted website subject to secure password' selected. You can log in at Sims Parent and change your child's options—to enable us to prepare for photo day we will need any changes to be on the system by Midday on the 14 November to be included.

For more information about Jane Stapleton Photography you can visit their website <https://www.jssp.co.uk/>

## Gardening & Immunisations

Please note all of our children take part in gardening activities within school, it is therefore very important that you ensure that your child's immunisations are all up to date, particularly their tetanus injection.

## Flu Immunisations - 6 December

The nursing team will be in on the 6 December to give the children in Reception, Year 1, Year 2 and Year 5 their nasal flu immunization (subject to parental consent).

Look out for their consent letter which is usually emailed home a couple of weeks before.

## Annual Home School Agreements - Deadline 27 September 2024

Just a reminder all parent/carers are required to sign a home school agreement annually. This is available on Google Classroom or via this [link](#). Please complete this by Friday 27 September. Thank you.



## Universal Free School Meals & Free School Meals - What is the difference?

Every child in Reception, Year 1 and Year 2 is entitled to a free school dinner everyday (Universal Free School Meals).

However if your child is entitled to additional funding you can register for Free School Meals (Pupil Premium), which could raise an extra £1480 for your child's education - enabling us to fund valuable support like extra tuition, additional teaching staff, after school activities, school trips and help towards school uniform costs.

This additional money is available from central government for every child whose parent is receiving one of the welfare benefits listed on Warwickshire County Council's website. For more information or to complete your online application please visit <https://www.warwickshire.gov.uk/education-learning/apply-free-school-meals>

It's vital to sign up for Pupil Premium, even if your child is in Reception, Year 1 or Year 2 so that your child's school receives as much funding as possible plus their information also carries forward with them into Year 3.

Important - Please also notify the school if your child has a parent in the Armed Forces or your child is adopted as they may also qualify for pupil premium.

## Medication In School - Long Term Medical Conditions

If your child has a long term medical condition and you keep emergency medication in school, and you haven't done so already, please make sure your child's new teacher is fully aware of their condition and has all their up to date care information and in date medication.

Please remember it is the responsibility of the parent/carer to keep us informed and ensure we have in-date medication.

## School Fund Donation

Annual School fund donations can be made via the School Gateway App (suggested Donation £10.00), please do so by the 30 September to enable us to plan the year.

This contribution goes towards various expenses, including items such as ingredients for cookery, parties and events, plus visitors to school and various school trips and outings throughout the year.

Thank you for supporting our school to offer your child an interesting and exciting learning

## Preloved/Secondhand Uniform

We have a large selection of preloved uniform for sale at the bargain price of 50p per item.

This is available to purchase at the school office during their opening hours.





## Data Collection Sheets - Action Required by 27 September

For those children on roll on the first week of term data collection sheets have been sent home for checking, amending as necessary, signing and returning to school by the 27 September.

It is vitally important that you check all the phone numbers, email addresses and home address have been entered accurately and that all the data is current.

The parents/carers/contacts are in the correct priority order. In an emergency we will start with number 1 and work our way down the list.

## Authorised Pupil Collection

Remember only mum/dad/legal guardian can collect a child after school unless the collecting individual is named on the Authorised Pupil Collection Form.

Please ensure your forms are up to date - spares are available on the school website or in the Reception area. We will not take changes to collection over the telephone, all changes must be made in writing.

## Harvest Festival - 3 October

During week commencing the 30 September Harvest Festival will be a theme for all classes, and on Thursday 3 October we will be having a Food Collection. This provides a great opportunity for us to come together as a community by donating items to the local food bank.

The food bank currently has an excess of pasta, pasta sauce, beans and soup and so doesn't need these items, but have sent through a shopping list of their top ten items, please see below.

Hot Chocolate	Tinned Veg or Pulses	Bottles of Squash	Tinned Fish
Tinned Meat	Sweet Biscuits	Pot Noodles	Tinned Custard
Tinned Tomatoes	Tinned/Packet Snack Meals		

Children can hand donations in at the classroom on arrival. Thank you for your support.

## Pupil Support

Kirsty Tite is our Pupil Support Worker here at Brownsover Community School and her role is to support families during their journey with us. If you feel you or your child requires additional support to please get in touch, her email address is [tite.k1@welearn365.com](mailto:tite.k1@welearn365.com). Kirsty welcomes the opportunity to work closely with children and families in order to help them to grow, develop and thrive.

## Book Bags

Your child's first book bag at the start of Reception (or as a new starter in full time school) is provided free of charge. However in the event you need to replace this during their time here, you can purchase a new bag via the office at a cost of £7.00.



## Google Classroom

Following a very busy first week, the new classrooms have been set up on Google Classroom and invitation codes sent. Please login to your child's account and join their new class. You will then all be ready for next week's homework.

If you are experiencing any problems or are struggling to remember your password please see the relevant contact emails below.

For Password reset: [admin2616@welearn365.com](mailto:admin2616@welearn365.com)

For Technical difficulties: [halliwell.s@welearn365.com](mailto:halliwell.s@welearn365.com)

If you want a reminder on how to access Google Classroom and send in homework, it can be found on your child's class page under the classwork tab.

## What should I do if my child is Unwell/Has an Appointment?

**Unwell** - It is important that you ring the school before 9.30am in the morning on 01788 547660 (option 1) and report your that your child is not going to be in and the reason why.

**Appointment** - If they are attending a medical appointment please provide a copy of the medical letter as far in advance as possible and discuss the arrangements for the day with the office (ie will they be in for a portion of the day, will they require lunch). If it is an emergency appointment please leave a message on the attendance line and if they will be back before lunch please remember to leave their meal choice as well in your message - so that their dinner is ordered.

## Friends At Brownsover School (FABS)

Please remember that

**bag2school donations**

can only be dropped off on the morning of collection as we do not have sufficient storage space to take them in advance.

Thank you



### BAG 2 SCHOOL

FREE FUNDRAISING FOR SCHOOLS

In partnership with your school or organisation



Brownsover Community Infant School

Bag 2 School is a company that specialises in the reuse and recycling of good quality second-hand clothing and we have arranged to make a collection from your school. All the bags will be weighed and you will be paid for the total weight collected. Remember, the more you collect the greater the benefit to your school.



By using this paper leaflet we are helping to reduce unnecessary extra plastic. Please use your own bag or bags (there is no limit). The leaflet is FSC accredited, please recycle it.

When the clothes have been removed from the bag the plastic will be packed and sent for recycling.

*We are collecting good quality items for RE-USE:*

**Men's, ladies' & children's clothing, paired shoes, handbags, belts & accessories.**

*(No uniforms, workwear, pillows, duvets or pieces of fabric please)*

***The more we weigh the more we pay!***

*Extra bags are welcome - there's no limit*

***Please return your Bag2School on:***



**22 October 2024 at 9.00am**

01609 780 222

[www.bag2school.com](http://www.bag2school.com)

[helpdesk@bag2school.com](mailto:helpdesk@bag2school.com)



# Adverts for External Groups



## Information Sessions for Warwickshire Parents and Carers

Courses available online – via Zoom
<b>Understanding and Supporting Children and Young People with Emotionally Based School Avoidance</b> Thursday 26th September 2024, 9:30 am to 11:30 am
<b>Understanding Emotion Regulation in School Aged Children</b> Thursday 10th October 2024, 9:30 am to 11:30 am
<b>Understanding and Supporting Children aged 3-11 Years with Anxiety</b> Thursday 24th October 2024, 9:30 am to 11:30 am
<b>Understanding and Supporting Children Aged 12+ Years Anxiety</b> Thursday 7th November 2024, 9:30 am to 11:30 am
<b>Understanding and Supporting School Aged Children Who Self-harm</b> Thursday 21st November 2024, 9:30 am to 11:30 am
<b>Understanding Sensory Needs in School Aged Children</b> Thursday 5th December 2024, 9:30 am to 11:30 am
<b>Understanding Low Mood in Children and Young People</b> Thursday 9th January 2025, 9:30 am to 11:30 am
<b>Understanding Self-esteem in Children and Young People</b> Thursday 10th April 2025, 9:30 am to 11:30 am

Places on our sessions are subject to availability. To book your place please email [risecommunityoffer@covwarkpt.nhs.uk](mailto:risecommunityoffer@covwarkpt.nhs.uk)

**Please note: the sessions are available for Warwickshire residents only.**

### Rugby Visitors Centre

### Rugby Calendar Photography Competition

Children under 18 can enter free of charge with a variety of exciting prizes on offer making this a great summer project for aspiring young photographers. There is a “Best Under 18 Photographer” prize specifically for this group, although this competition is open to everyone, so may be of interest to staff and parents alike.

More information and an entry form can be found at <https://www.rugbytown.co.uk/calendar-competition>

**Closing Date: 29 September 2024**

August 2024



Join us at 12<sup>th</sup> Rugby Scouts  
Scout Hut located on the Boughton Leigh Site  
All ages welcome 6 – Adults  
Spaces Available  
Contact our Group Lead Volunteer via [dmScouts@btinternet.com](mailto:dmScouts@btinternet.com)  
Or Contact via our Group Facebook Page 12<sup>th</sup> Rugby Scout Group



## Brownsover Community School Calendar 2024/2025

M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
<b>August 2024</b>							<b>September 2024</b>							<b>October 2024</b>							<b>November 2024</b>						
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	16	17	18	19	20	21	22	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	23	24	25	26	27	28	29	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30	31		30							28	29	30	31				25	26	27	28	29	30	
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
<b>December 2024</b>							<b>January 2025</b>							<b>February 2025</b>							<b>March 2025</b>						
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7	8	9
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16	10	11	12	13	14	15	16
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23	17	18	19	20	21	22	23
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28			24	25	26	27	28	29	30
30	31																				31						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
<b>April 2025</b>							<b>May 2025</b>							<b>June 2025</b>							<b>July 2025</b>						
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
30														30													
M	T	W	T	F	S	S	M	T	W	T	F	S	S	<b>Hall Term</b>		<b>Days</b>	<b>Terms</b>		<b>Days</b>								
<b>August 2025</b>							<b>September 2025</b>							1	40	Autumn Term	75										
4	5	6	7	8	9	10	1	2	3	4	5	6	7	2	35	Spring Term	65										
11	12	13	14	15	16	17	8	9	10	11	12	13	14	3	30	Summer Term	55										
18	19	20	21	22	23	24	15	16	17	18	19	20	21	4	35												
25	26	27	28	29	30	31	22	23	24	25	26	27	28	5	19												
							29	30						6	36												
														<b>Total</b>	<b>195</b>												



	<b>School Holiday</b>
	<b>Public Holiday</b>
	<b>Teacher Day</b> 2 mandatory @ 3 school/ret
	<b>County Induction Day</b>
	<b>Polling Day School Closure tbc</b>

Please note: Boughton Leigh Junior School may on occasion book different Teacher Training Days  
The 2024/2025 calendar is available at <https://www.warwickshire.gov.uk/education-learning/school-term->

### Events Calendar

Subscribe to the school calendar at our website and all our diary dates can be linked into your personal calendar. <https://www.brownsovercommunityschool.co.uk/diary/list/>



It will show all our trip dates and any events we have going on in school.  
Newsletter dates are on the calendar but can also be found listed in the parent information board.

**School**  
Tel: 01788 547660  
Email: [admin2616@welearn365.com](mailto:admin2616@welearn365.com)  
Web: [www.brownsovercommunityschool.co.uk](http://www.brownsovercommunityschool.co.uk)  
Facebook: Brownsover Community School  
Twitter: Brownsover Comm Sch@browncommsch

**Bridges**  
Tel: 01788 547639  
Email: [bridges2616@welearn365.com](mailto:bridges2616@welearn365.com)

**Family Information Service**  
[www.warwickshire.gov.uk/fis](http://www.warwickshire.gov.uk/fis)